Program Announcement

for the

Defense Health Program

Defense Medical Research and Development Program

Department of Defense

Congressionally Directed Medical Research Programs

Peer Reviewed Medical Research Program

Discovery Award

Funding Opportunity Number: W81XWH-13-PRMRP-DA

Catalog of Federal Domestic Assistance Number: 12.420

SUBMISSION AND REVIEW DATES AND TIMES

- **Pre-Application Submission Deadline:** 5:00 p.m. Eastern time (ET), July 23, 2013
- **Application Submission Deadline:** 11:59 p.m. ET, August 6, 2013
- **Peer Review:** September – October 2013
- **Programmatic Review:** February 2014

This Program Announcement is one of two documents with instructions to prepare and submit an application for this funding opportunity. The second document, the General Application Instructions, is available for downloading from Grants.gov.

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I.   FUNDING OPPORTUNITY DESCRIPTION

A.   Program Description

Applications to the Fiscal Year 2013 (FY13) Peer Reviewed Medical Research Program (PRMRP) are being solicited for the Assistant Secretary of Defense for Health Affairs, Defense Health Program (DHP), by the U.S. Army Medical Research Acquisitions Activity (USAMRAA). The PRMRP was initiated in fiscal year 1999 (FY99) to provide support for military health-related research of exceptional scientific merit. Appropriations for the PRMRP from FY99 through FY12 totaled $594.5 million (M). The FY13 appropriation is $50M. The PRMRP is administered by the U.S. Army Medical Research and Materiel Command (USAMRMC) through the Congressionally Directed Medical Research Programs (CDMRP).

The vision of the FY13 PRMRP is to improve the health and well-being of all military service members, Veterans, and beneficiaries. The PRMRP challenges the scientific and clinical communities to address one of the FY13 Topic Areas with original ideas that foster new directions along the entire spectrum of research and clinical care. The program seeks applications in laboratory, clinical, behavioral, epidemiologic, and other areas of research to advance knowledge in disease etiology, improve detection, diagnosis, treatment, and quality of life for those affected by a relevant disease or condition, and to develop and validate clinical care or public health guidelines.

B.   FY13 PRMRP Congressionally Directed Topic Areas

All applications for PRMRP funding must specifically address at least one of the Topic Areas as directed by Congress, and must be directly relevant to the health care needs of the military service members, Veterans, and/or beneficiaries. If the proposed research does not specifically address at least one of the FY13 PRMRP Topic Areas, the Government reserves the right to administratively withdraw the application. The Government also reserves the right to reassign the application's Topic Area if submitted under an inappropriate Topic Area. The FY13 PRMRP Topic Areas are listed below.

- Chronic Kidney Disease
- Chronic Migraine and Posttraumatic Headaches
- Composite Tissue Transplantation
- Dengue
- DNA Vaccine Technology for Postexposure Prophylaxis
- Dystonia
- Epilepsy
- Food Allergies
- Fragile X Syndrome
- Hantavirus
- Hereditary Angioedema

- Inflammatory Bowel Disease
- Interstitial Cystitis
- Leishmaniasis
- Lupus
- Malaria
- Nanomedicine for Drug Delivery Science
- Pancreatitis
- Polycystic Kidney Disease
- Post-Traumatic Osteoarthritis
- Pulmonary Hypertension
- Rheumatoid Arthritis
- Scleroderma
- Tinnitus

C.   Award Information

The intent of the PRMRP Discovery Award is ***to support innovative, untested, high-risk/ potentially high-reward concepts, theories, paradigms, and/or methods.*** Studies supported by this award are expected to lay the groundwork for future avenues of scientific investigation. The proposed research project should include a well-formulated, testable hypothesis based on strong scientific rationale and study design.

The proposed research project should be novel and innovative. Innovative research may introduce a new paradigm, challenge existing paradigms, look at existing problems from new perspectives, or exhibit other highly creative qualities. Research that is an incremental advance upon published data is not considered innovative and is not consistent with the intent of this award mechanism.

Inclusion of preliminary data is strongly discouraged. The outcome of research supported by this award should be the generation of robust preliminary data that can be used as a foundation for future research projects to understand the mechanisms of initiation or progression and/or improving patient care for a disease or condition. ***The Discovery Award is not intended to support a logical progression of an already established research project or other types of ongoing work;*** therefore, inclusion of preliminary data other than serendipitous findings or in small amounts is not consistent with the exploratory nature of this award. The presentation of substantial preliminary data suggests that the proposed research project would be more appropriately submitted to a different award mechanism.

Reviewers will be blinded to the identity of the PI, collaborators, and their organizations. Young/early career investigators are particularly encouraged to apply.

Research involving human subjects and human anatomical substances is permitted; however, this award may not be used to conduct clinical trials. A clinical trial is defined as a prospective accrual of human subjects where an intervention (e.g., device, drug, biologic, surgical procedure, rehabilitative modality, behavioral intervention, or other) is tested on a human subject for a measurable outcome with respect to exploratory information, safety, effectiveness, and/or efficacy. This outcome represents a direct effect on the human subject of that intervention or interaction. PIs seeking funding for a clinical trial should apply to the FY13 PRMRP Clinical Trial Award mechanism.

Military Relevance: Relevance to the health care needs of military service members, Veterans, and beneficiaries is a key feature of this award. Applications are required to include an explanation of how the proposed project has military relevance. Examples include the use of military or Veteran populations or data in the proposed research, and/or an explanation of how the project addresses an aspect of the target disease/condition/technology that has direct relevance or is unique to military service members, Veterans, or military beneficiaries. PIs are strongly encouraged to integrate and/or align their research projects with DoD and/or VA research laboratories and programs. Collaboration with the DoD or VA is also encouraged; however, as the peer and programmatic reviewers will not have access to the identity of the PI, collaborators, and their organizations, collaboration cannot be taken into consideration for funding decisions.

While not an exhaustive list, the following websites may be useful in identifying information about ongoing DoD and VA areas of research interest within the FY13 PRMRP Topic Areas:

Air Force Research Laboratory
http://www.wpafb.af.mil/afrl

Clinical and Rehabilitative Medicine Research Program
https://crmrp.amedd.army.mil

Combat Casualty Care Research Program
https://ccc.amedd.army.mil

Congressionally Directed Medical Research Programs
http://cdmrp.army.mil

Defense Advanced Research Projects Agency
http://www.darpa.mil/

Defense Medical Research and Development Program
http://dmrdp.fhpr.osd.mil/home.aspx

Defense Technical Information Center
http://www.dtic.mil

Military Infectious Disease Research Program
https://midrp.amedd.army.mil

Military Operational Medicine Research Program
https://momrp.amedd.army.mil

Naval Health Research Center
http://www.med.navy.mil/sites/nhrc

Navy and Marine Corps Public Health Center
http://www.nmcphc.med.navy.mil/

Office of Naval Research
http://www.med.navy.mil/

Office of the Under Secretary of Defense for Acquisition, Technology and Logistics
http://www.acq.osd.mil/

U.S. Army Medical Research Acquisition Activity
https://www.usamraa.army.mil/

U.S. Army Medical Research and Materiel Command
https://mrmc.amedd.army.mil

U.S. Army Research Laboratory
http://www.arl.army.mil

U.S. Department of Defense Blast Injury Research Program
https://blastinjuryresearch.amedd.army.mil/

U.S. Naval Research Laboratory
http://www.nrl.navy.mil

U.S. Department of Veterans Affairs, Office of Research and Development
http://www.research.va.gov

Walter Reed Army Institute of Research
http://wrair-www.army.mil

The CDMRP intends that data and research resources generated under awards funded by this Program Announcement/Funding Opportunity be made available to the research community (which includes both scientific and consumer advocacy communities) and to the public at large. For additional guidance, refer to the General Application Instructions, Appendix 4, Section K.

D.   Eligibility Information

- Investigators at all levels are eligible to submit applications.

- Cost sharing/matching is not an eligibility requirement.

- Organizations eligible to apply include national, international, for-profit, non-profit, public, and private organizations. Both intramural (i.e., DoD) and extramural

investigators are encouraged to apply to this Program Announcement/Funding Opportunity.

- Refer to the General Application Instructions, Appendix 1, for general eligibility information.

E.   Funding

- The maximum period of performance is **18** months.

- The maximum allowable direct costs for the entire period of performance are **$125,000** plus indirect costs.

- All direct and indirect costs of any subaward (subgrant or subcontract) must be included in the total direct costs of the primary award.

- The applicant may request the entire maximum funding amount for a project that may have a period of performance less than the maximum **18** months.

- Regardless of the period of performance proposed, the applicant may not exceed the maximum allowable direct costs. Indirect costs shall be proposed in accordance with the organization's negotiated rate agreement.

Refer to the General Application Instructions, Section II.C.4., for budget regulations and instructions for the Research & Related Budget. ***For all federal agencies or organizations collaborating with federal agencies, budget restrictions apply as are noted in Section II.C.4. of the General Application Instructions.***

In addition, for this award mechanism, direct costs:

Must be requested for:

- Travel funds of up to $1,800 for the PI to attend one DoD-sponsored meeting to be specified by the CDMRP during the award performance period. These travel costs are in addition to those allowed for annual scientific/technical meetings.

May be requested for (not all-inclusive):

- Salary

- Research supplies

- Equipment

- Clinical research costs (Clinical trials are not supported)

- Travel between collaborating organizations

- Travel costs of up to $1,800 per year to attend scientific/technical meetings in addition to the required meeting described above

Intramural (DoD) and extramural investigators are encouraged to apply to this Program Announcement/Funding Opportunity. However, all applicants to this Program Announcement/Funding Opportunity must submit through Grants.gov. Therefore, all applicants must be familiar with Grants.gov requirements, including the need for System for Award

Management (SAM) registration and a Data Universal Numbering System (DUNS) number. Refer to Appendix 3 of the General Application Instructions for further information regarding Grants.gov requirements.

Awards to extramural organizations will consist solely of assistance agreements (Cooperative Agreements and Grants). Awards to intramural organizations will be executed through the Military Interdepartmental Purchase Request (MIPR) or Funding Authorization Document (FAD) process. Direct transfer of funds from the recipient to a federal organization or agency is not allowed except under very limited circumstances. Intramural applicants and collaborators are reminded to coordinate receipt and commitment of funds through their respective resource managers.

The CDMRP expects to allot approximately $3.75M of the $50M FY13 PRMRP appropriation to fund approximately 20 Discovery Award applications, depending on the quality and number of applications received. Funding of applications received in response to this Program Announcement/Funding Opportunity is contingent upon the availability of federal funds for this program.

II.   SUBMISSION INFORMATION

Submission is a two-step process requiring both (1) pre-application submission through the CDMRP eReceipt System (https://cdmrp.org/) and (2) application submission through Grants.gov (http://www.grants.gov/).

Submission of applications that are essentially identical or propose essentially the same research project to different funding opportunities within the same program and fiscal year is prohibited and will result in administrative withdrawal of the duplicative application.

A.   Where to Obtain the Application Package

To obtain the complete application package, including all required forms, perform a Grants.gov (http://www.grants.gov/) basic search using the Funding Opportunity Number: W81XWH-13-PRMRP-DA.

B.   Pre-Application Submission Content and Form

All pre-application components must be submitted by the PI through the CDMRP eReceipt System (https://cdmrp.org/).

PIs and organizations identified in the pre-application should be the same as those intended for the subsequent application submission. If any changes are necessary after submission of the pre-application, the PI must contact the CDMRP Help Desk at help@cdmrp.org or 301-682-5507.

The pre-application consists of the following components, which are organized in the CDMRP eReceipt System by separate tabs (refer to the General Application Instructions, Section II.B., for additional information on pre-application submission):

- **Application Information – Tab 1**

- **Application Contacts – Tab 2**

- **Collaborators and Conflicts of Interest – Tab 3**

  FY13 PRMRP Joint Programmatic Review Panel (JPRP) members should not be involved in any pre-application or application. For questions related to JPRP members and pre-applications or applications, refer to Section IV.C., Withdrawal, or contact the CDMRP Help Desk at help@cdmrp.org or 301-682-5507.

- **Required Files – Tab 4**

  Letter of Intent (LOI) (one-page limit): Provide a brief description of the research to be conducted. Include the Topic Area(s) under which the application will be submitted. LOIs are used for program planning purposes only (e.g., reviewer recruitment) and will not be reviewed during either the peer or programmatic review sessions. ***Note: At this time, eReceipt is unable to read files made with Adobe Acrobat PDFMaker version 9.0 and higher.***

- **Submit Pre-Application – Tab 5**

  This tab must be completed for the pre-application to be accepted and processed by CDMRP.

- **Other Documents Tab**

  No additional documents are required.

C.   Application Submission Content and Form

Each application submission must include the completed application package of forms and attachments provided in Grants.gov for this Program Announcement/Funding Opportunity. The application package is submitted by the Authorized Organizational Representative through the Grants.gov portal (http://www.grants.gov/).

Reviewers will be blinded to the identity of the PI, collaborators, and their organization(s). Due to the blinded nature of the review process, identifying or making references to the PI, collaborators, or their organization(s) in the Project Narrative, Technical and Public Abstracts, Military Relevance Statement, Lists of Abbreviations, Acronyms, and Symbols is prohibited and will result in administrative rejection of the application. In addition, the use of "I," "we," "our," "this organization," or similar phrases that refer to the PI, collaborators, or their organization(s) through the references listed will result in administrative rejection of the application.

Although required, the Statement of Work, Research & Related Budget, R & R Subaward Budget Attachment(s) Form (if applicable), biographical sketch and previous/current/pending support, and Project/Performance Site Location(s) Form will not be forwarded for peer or programmatic review. These documents will be used for administrative purposes only.

Grants.gov application package components: For the Discovery Award, the Grants.gov application package includes the following components (refer to the General Application Instructions, Section II.C., for additional information on application submission):

1. **SF 424 (R&R) Application for Federal Assistance Form:** Refer to the General Application Instructions, Section II.C., for detailed information.

2. **Attachments Form**

   - **Attachment 1: Project Narrative (5-page limit):** Upload as "ProjectNarrative.pdf." The page limit of the Project Narrative applies to text and non-text elements (e.g., figures, tables, graphs, photographs, diagrams, chemical structures, drawings, etc.) used to describe the project. Inclusion of URLs that provide additional information to expand the Project Narrative and could confer an unfair competitive advantage is prohibited and will result in administrative withdrawal of the application.

     Describe the proposed project in detail using the outline below. ***Do not include URLs or other information that identify the PI, collaborator(s), or their organization(s).***

     ○ **Hypothesis:** State concisely the new concept, theory, paradigm, and/or method that addresses an important problem relevant to at least one of the FY13 PRMRP Topic Areas.

     ○ **Rationale:** State concisely the rationale for the proposed research. Inclusion of preliminary data is strongly discouraged.

     ○ **Innovation:** Describe how the proposed research is novel and innovative. Research deemed innovative may represent a new paradigm, challenge current paradigms, look at existing problems from new perspectives, or exhibit other highly creative qualities. Innovative research may include high-risk approaches. Research that is an incremental advance upon published data is not considered innovative.

     ○ **Significance/Relevance:** Describe how the proposed research addresses at least one of the FY13 PRMRP Topic Areas. State the expected results from the proposed research and how they will be used as a foundation for future research projects.

     ○ **Objectives**: State the specific aims and research strategy of the study.

     ○ **Methods:** Describe the experimental design and methodology in sufficient detail for evaluation.

   - **Attachment 2: Supporting Documentation.** Start each document on a new page. Combine and upload as a single file named "Support.pdf." If documents are scanned to pdf, the lowest resolution (100 to 150 dpi) should be used. ***There are no page limits for any of these components unless otherwise noted. Include only those components described below; inclusion of items not requested may result in the removal of those items or administrative withdrawal of the application.***

- ○ References Cited (10-citation limit): List the references cited (including URLs if available) in the project narrative using a standard reference format that includes the full citation (i.e., author[s], year published, title of reference, source of reference, volume, chapter, page numbers, and publisher, as appropriate). ***Do not include URLs that identify the PI, collaborator(s), or their organization(s).***

- ○ List of Abbreviations, Acronyms, and Symbols: Provide a list of abbreviations, acronyms, and symbols. ***Do not include information that will identify the organization(s) of the PI or collaborator(s).***

- **Attachment 3: Technical Abstract (one-page limit):** Upload as "TechAbs.pdf."

  State the FY13 PRMRP Topic Area(s) addressed by the proposed research project. Clearly describe the proposed research including the idea to be studied and the objectives, the innovative aspect of the research, the expected results, and how the results will be used as a foundation for future research projects. ***Do not include information that identifies the PI, collaborator(s), or their organizations.***

- **Attachment 4: Lay Abstract (one-page limit):** Upload as "LayAbs.pdf."

  State the FY13 PRMRP Topic Area(s) addressed by the proposed research project. Include an overview of the proposed research project that can be readily understood by lay persons. Clearly describe the central critical problem or question to be addressed, the innovation of the idea, and the ultimate applicability and impact of the research. Do not duplicate the technical abstract. ***Do not include information that identifies the PI, collaborator(s), or their organizations.***

- **Attachment 5: Statement of Work (SOW) (three-page limit):** Upload as "SOW.pdf." Refer to the General Application Instructions, Section II.C., for detailed information, including guidance on appropriate SOW formats.

- **Attachment 6: Military Relevance Statement (one-page limit):** Upload as "MilRel.pdf." ***Do not include information that identifies the PI, collaborator(s), or their organizations.***

  Describe how the proposed study is responsive to the health care needs of military service members, Veterans, and/or beneficiaries. Provide information about the incidence and/or prevalence of the disease or condition to be studied in military service members, Veterans, and/or beneficiaries. If applicable, show how the proposed research project aligns with DoD and/or VA areas of research interests.

  If active duty military, military families, and/or Veteran population(s) will be used in the proposed research project, describe the population(s), the appropriateness of the population(s) for the proposed study, and the feasibility of accessing the population. If a non-military population will be used for the proposed research project, explain how the population simulates the targeted population (i.e., military service members, Veterans, and/or beneficiaries).

3. **Research & Related Senior/Key Person Profile (Expanded):** Refer to the General Application Instructions, Section II.C., for detailed information.

   - PI Biographical Sketch (four-page limit): Upload as "Biosketch_LastName.pdf."

   - PI Previous/Current/Pending Support (no page limit): Upload as "Support_LastName.pdf."

   - Key Personnel Biographical Sketches (four-page limit each): Upload as "Biosketch_LastName.pdf."

   - Key Personnel Previous/Current/Pending Support (no page limit): Upload as "Support_LastName.pdf."

4. **Research & Related Budget:** Refer to the General Application Instructions, Section II.C., for detailed information.

   - Budget Justification (no page limit): Upload as "BudgetJustification.pdf."

5. **Project/Performance Site Location(s) Form:** Refer to the General Application Instructions, Section II.C., for detailed information.

6. **R & R Subaward Budget Attachment(s) Form (if applicable):** Refer to the General Application Instructions, Section II.C., for detailed information.

D. Submission Dates and Times

All submission dates and times are indicated on the title page of this Program Announcement/ Funding Opportunity. Pre-application and application submissions are required. Failure to meet any one of the deadlines will result in application rejection.

E. Other Submission Requirements

Refer to the General Application Instructions, Appendix 2, for detailed formatting guidelines.

All applications must be submitted through Grants.gov. Applicant organizations and all subrecipient organizations must have a Data Universal Numbering System (DUNS) number to submit applications to Grants.gov. The applicant organization must also be registered in the Entity Management functional area of the System for Award Management (SAM) with an "Active" status to submit applications through the Grants.gov portal. Refer to the General Application Instructions, Appendix 3, for information on Grants.gov requirements.

III. APPLICATION REVIEW INFORMATION

A. Application Review and Selection Process

All applications are evaluated by scientists, clinicians, and consumer advocates using a two-tier review process. The first tier is a peer review of applications against established criteria for determining technical merit. The second tier is a programmatic review that makes recommendations for funding to the Commanding General, U.S. Army Medical Research and

Materiel Command (USAMRMC), based on technical merit, the relevance to the mission of the DHP and the PRMRP and the specific intent of the award mechanism. The highest-scoring applications from the first tier of review are not automatically recommended for funding. Additional information about the two-tier review process used by the CDMRP can be found at http://cdmrp.army.mil/about/fundingprocess. ***For this Program Announcement/Funding Opportunity, reviewers at both tiers of review will be blinded to the identity of the PI, collaborators, and their organization(s).***

All CDMRP review processes are conducted confidentially to maintain the integrity of the merit-based selection process. Panel members sign a non-disclosure statement that application and evaluation information will not be disclosed outside the panel. Violations of confidentiality can result in the dissolving of a panel(s) and other corrective actions. In addition, personnel at the applicant or collaborating organizations are prohibited from contacting persons involved in the review process to gain protected evaluation information or to influence the evaluation process. Violations of these prohibitions will result in the administrative withdrawal of the organization's application. Violations by panel members or applicants that compromise the confidentiality of the review process may also result in suspension or debarment from federal awards. Furthermore, the unauthorized disclosure of confidential information of one party to another third party is a crime in accordance with Title 18 United States Code 1905.

B.   Application Review Criteria

1. **Peer Review:** To determine technical merit, all applications will be evaluated according to the following scored criteria, which are of equal importance:

   - **Research Strategy**
     - How the rationale, experimental design, and methodology are appropriate to test the hypothesis.
     - Whether the proposed research project can be completed within an 18-month performance period.

   - **Innovation**
     - How the proposed ideas, theories, paradigms, and/or methods are innovative.
     - Whether the ideas, theories, paradigms, and/or methods are novel.
     - How the proposed research represents more than an incremental advance.

   - **Significance/Relevance**
     - How the proposed research project addresses an important scientific question relevant to at least one of the FY13 PRMRP Topic Areas.
     - Whether the research will generate robust preliminary data that can be used as a foundation for future research projects.
     - How the proposed study is responsive to the health care needs of military service members, Veterans, and/or beneficiaries.

In addition, the following unscored criterion will also contribute to the overall evaluation of the application:

- **Application Presentation**
  - To what extent the writing, clarity, and presentation of the application components influenced the review.

2. **Programmatic Review:** To make funding recommendations, the following criteria are used by programmatic reviewers:

   a. **Ratings and evaluations of the peer reviewers**

   b. **Relevance to the mission of the DHP and the FY13 PRMRP, as evidenced by the following:**

      - Adherence to the intent of the award mechanism
      - Military relevance
      - Program portfolio composition
      - Relative innovation
      - Relevance to program objectives

C.   Recipient Qualification

For general information on required qualifications for award recipients, refer to the General Application Instructions, Appendix 1.

D.   Application Review Dates

All application review dates and times are indicated on the title page of this Program Announcement/Funding Opportunity.

E.   Notification of Application Review Results

Each PI and organization will receive notification of the funding recommendation. Each PI will receive a peer review summary statement on the strengths and weaknesses of the application.

IV.   ADMINISTRATIVE ACTIONS

After receipt of applications from Grants.gov, the following administrative actions may occur:

A.   Rejection

The following will result in administrative rejection of the application:

- Pre-application was not submitted.
- Project Narrative exceeds page limit.
- Project Narrative is missing.

- Budget is missing.

- Submission of the same research project to different funding opportunities within the same program and fiscal year.

- The PI, collaborators, or their organization(s) are identified or referenced in the Project Narrative, Supporting Documents, Military Relevance Statement, or Abstracts.

- Use of "I," "we," "our," "this organization," or similar phrases that refer to the PI, collaborators, or their organization(s) through the references listed.

B.   Modification

- Pages exceeding the specified limits will be removed prior to review for all documents other than the Project Narrative.

- Documents not requested will be removed.

- Following the application deadline, the PI may be contacted by CDMRP via email with a request to provide certain missing supporting documents (excluding those listed in Section IV.A., Rejection). The missing documents must be provided by 5:00 p.m. ET on the second full business day following the date the email was sent. Otherwise, the application will be reviewed as submitted.

C.   Withdrawal

The following may result in administrative withdrawal of the pre-application or application:

- A FYJPRP member is named as being involved in the research proposed or is found to have assisted in the pre-application or application processes including, but not limited to, concept design, application development, budget preparation, and the development of any supporting document. A list of the FY13 PRMRP JPRP members can be found at http://cdmrp.army.mil/prmrp/panels/panel13

- The application does not conform to this Program Announcement/Funding Opportunity description to an extent that precludes appropriate review.

- Direct costs as shown on the Research & Related Budget exceed the maximum allowed by this Program Announcement/Funding Opportunity.

- Inclusion of URLs, with the exception of links in References Cited and Publication and/or Patent Abstract sections.

- Page size is larger than 8.5 inches x 11.0 inches (approximately 21.59 cm x 27.94 cm).

- Inclusion of any employee of CDMRP review contractors in applications for funding without adequate plans to mitigate conflicts of interest. Refer to the General Application Instructions, Section II.B., for detailed information.

- Personnel from applicant or collaborating organizations are found to have contacted persons involved in the review process to gain protected evaluation information or to influence the evaluation process.

- The proposed research is, or requests funding for, a clinical trial.

- The proposed research project is not relevant to any of the Congressionally directed FY13 PRMRP Topic Areas.

D.   Withhold

Applications that appear to involve research misconduct will be administratively withheld from further consideration pending institutional investigation. The institution will be required to provide the findings of the investigation to the USAMRAA Grants Officer for a determination of the final disposition of the application.

V.   AWARD ADMINISTRATION INFORMATION

A.   Award Notice

Awards will be made no later than September 30, 2014. Refer to the General Application Instructions, Appendix 4, for additional award administration information.

B.   Administrative and National Policy Requirements

Refer to the General Application Instructions, Appendix 4, Section D, for general information regarding administrative and national policy requirements.

C.   Reporting

Refer to the General Application Instructions, Appendix 4, Section E, for general information on reporting requirements.

D.   Award Transfers

Refer to the General Application Instructions, Appendix 4, Section F, for general information on organization or PI changes.

VI.   AGENCY CONTACTS

A.   CDMRP Help Desk

Questions related to Program Announcement/Funding Opportunity content or submission requirements as well as questions related to the submission of the pre-application through the CDMRP eReceipt System should be directed to the CDMRP Help Desk, which is available Monday through Friday from 8:00 a.m. to 5:00 p.m. ET. Response times may vary depending upon the volume of inquiries.

Phone: 301-682-5507

Email: help@cdmrp.org

B.   Grants.gov Contact Center

Questions related to application submission through the Grants.gov portal should be directed to the Grants.gov Contact Center, which is available 24 hours a day, 7 days a week (closed on U.S. federal holidays). Note that the CDMRP Help Desk is unable to provide technical assistance with Grants.gov submission.

 Phone: 800-518-4726

 Email: support@grants.gov

Sign up on Grants.gov for "send me change notification emails" by following the link on the Synopsis page for the Program Announcement/Funding Opportunity or by responding to the prompt provided by Grants.gov when first downloading the application package. If the application package is updated or changed, the original version of the application package may not be accepted by Grants.gov.

VII. APPLICATION SUBMISSION CHECKLIST

Grants.gov Application Components	Action	Completed
SF-424 (R&R) Application for Federal Assistance Form	Complete form as instructed.	
Attachments Form	Upload Project Narrative (ProjectNarrative.pdf) as Attachment 1.	
	Upload Supporting Documentation (Support.pdf) as Attachment 2.	
	Upload Technical Abstract (TechAbs.pdf) as Attachment 3.	
	Upload Lay Abstract (LayAbs.pdf) as Attachment 4.	
	Upload Statement of Work (SOW.pdf) as Attachment 5.	
	Upload Military Relevance Statement (MilRel.pdf) as Attachment 6.	
Research & Related Senior/Key Person Profile (Expanded)	Attach PI Biographical Sketch (Biosketch_LastName.pdf) to the appropriate field.	
	Attach PI Previous/Current/Pending Support (Support_LastName.pdf) to the appropriate field.	
	Attach Biographical Sketch (Biosketch_LastName.pdf) for each senior/key person to the appropriate field.	
	Attach Previous/Current/Pending (Support_LastName.pdf) for each senior/key person to the appropriate field.	
Research & Related Budget	Complete as instructed. Attach Budget Justification (BudgetJustification.pdf) to the appropriate field.	
Project/Performance Site Location(s) Form	Complete form as instructed.	
R & R Subaward Budget Attachment(s) Form	Complete form as instructed.	